



Idaho

Voter Engagement Intern

The American Civil Liberties Union (ACLU) Foundation of Idaho seeks a five-month, 20/hour per week Voter Engagement Intern to join our team of twelve in Boise. This position begins in January 2022 at the ACLU Boise office and is funded through May 2022. The position is designed to give the successful candidate firsthand experience with grassroots community organizing and legislative advocacy. The Voter Engagement intern will work under the supervision of the Campaign Strategist.

The Opportunity

The Voter Engagement Intern will work on campaigns involving voting rights, racial justice, and LGBTQ justice. The intern will develop relationships with the Policy, Communications and Legal Departments within the ACLU of Idaho and will have the opportunity to engage with national ACLU in order to achieve the advocacy department goals. The Voter Engagement Intern will primarily focus on advancing the ACLU of Idaho's civic engagement and advocacy education as well support on the department's strategic priorities.

Responsibilities:

- Lead voting rights campaign with support of the advocacy and legal department. Projects include:
 - Planning and coordinating a voting rights education campaign for the 2022 Primary Elections.
 - Reviewing and updating voting rights materials including current bilingual materials targeted at the Spanish speaking community.
 - Work with the communications department on distribution plan for education and outreach.
 - Staff and collaborate with the legal department a voter rights hotline, including managing hotline volunteers to support the work.
 - Assist at coalition meetings and coordinate with partner organizations to advance our mutual voting rights work within impacted communities.
 - Coordinate and host civic engagement trainings for targeted impacted communities, virtual or in-person.
 - Support policy department during the 2022 legislative session to track legislation related to voting rights.

- Participate in meetings with key state and county level stakeholders to advance voting rights.
- Provide on the ground organizing support to the advocacy department on legislative and non- advocacy. Projects include:
 - Support the coordination of Lobbying 101 trainings and other legislative organizing efforts aligned with our strategic priorities.
 - Identify, recruit, and elevate volunteers within impacted communities and the broader public to help shape and inform campaign goals, tactics, and strategies.
 - Assist with story collection projects.
 - Attend coalition meetings and events related to our strategic priorities.
 - Provide support on organizing efforts and outreach to the community on academic freedom.
 - Other related duties as assigned by the campaign strategist.

Qualifications:

- Clear, strong, and proven commitment to racial justice, civil liberties, and the mission of the ACLU of Idaho.
- Demonstrated experience in field organizing around political and/or issue-based advocacy campaigns and base building.
- Demonstrated experience and familiarity with Idaho’s electoral process.
- Flexibility and strong time management and multi-tasking skills; demonstrated ability to work collaboratively and implement multiple projects simultaneously, manage tight deadlines and unexpected tasks as they arise.
- Excellent written and oral communication experience as well as the ability to synthesize complex information from a variety of sources.
- General knowledge of the legislative process and commitment to the mission of the ACLU.
- Commitment to centering the voices and lived experiences of directly impacted communities in the development and implementation of advocacy strategies.
- Ability to work independently and keep organized in a fast-paced environment, manage several projects simultaneously, and adjust strategy to frequently changing demands.
- Ability to work effectively and collaboratively with diverse staff, coalitions and community groups, motivate volunteers, work across the political spectrum, and value differences of race, ethnicity, age, gender, sexual orientation, religion, ability and socio-economic circumstance.
- Bilingual in Spanish and English preferred, but not required.
- Experience working with programs such as VAN/ Every Action, preferred but not required.
- Ability to work long, flexible hours.

- Excellent computer skills, including with databases, Microsoft Word, Microsoft Excel, and email and other online communication.

If you're excited about sharing your talents and skills to the ACLU of Idaho, please submit your resume, letter of interest, and mention where you learned of this opportunity, by email, to rmendez@acluidaho.org

Please include your last name and "Voter Engagement Intern – Idaho 2022" in the subject line of the email. No phone calls, please. To ensure that we receive your application, please do not use any other ACLU email addresses.

Application Deadline: The application period will remain open until a candidate is chosen.

Interviews: Will be scheduled after the deadline.

Start date: TBD by chosen candidate.

The ACLU of Idaho advances equity and inclusion in the workplace by providing equal employment opportunity to support a work environment free from discrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age (over 40), sexual orientation, military and veteran status, arrest or conviction record, and any other basis prohibited by law. The ACLU of Idaho embraces Fair Chance policies.

The organization also provides reasonable accommodations for people with disabilities. Our equity and inclusion commitment applies to all aspects of employment, including recruitment, selection, advancement, training, problem resolution, and separation from employment. Through this commitment, the ACLU of Idaho strives to establish and maintain an equitable and accessible work environment that is supportive and free from discrimination.

More about the ACLU of Idaho: The ACLU is the nation's premier guardian of liberty. A nationwide, nonpartisan, nonprofit organization, the ACLU is dedicated to defending and expanding civil liberties and human rights across the country. The ACLU of Idaho and its foundation operate jointly as private nonprofit organizations devoted to furthering the ACLU's mission in Idaho. The ACLU of Idaho employs a three-prong approach to its work, which includes litigation, legislative advocacy, and community engagement. To learn more, visit www.acluidaho.org and www.acLU.org.

Our staff of 10 full-time and 2 part-time employees work in a fast-paced, friendly office in the heart of downtown Boise, Idaho, the City of Trees, is the capital of Idaho and the core of a metro area of 730,000 people. The city enjoys all four seasons in a dry climate and offers an exceptional quality of life and a diverse business community with high tech industries. Recreational activities include whitewater rafting and kayaking, climbing, fishing, hunting, and skiing. There is a 190-mile foothill trail system for hiking and

mountain biking and a 25-mile riverside greenbelt along the Boise River which flows through the city. Downtown offers thriving restaurants, shops, concerts, and public markets, and an ever-expanding number of local microbrew pubs and wineries. Over 95 languages are spoken in Idaho. The Treasure Valley, which includes the cities of Boise, Meridian, Nampa and Caldwell is home to the state's largest Latinx community. Boise is also a hub for LGBTQ communities and political activism in Idaho. Boise is a refugee resettlement city.